

BCB Mobile Web Banking Enrollment User Guide

Enroll for Mobile Banking

1. Login to Buckeye Community Bank NetTeller from your P.C.
 - a. Enter your NetTeller ID and click **Login**
 - b. Verify that your Personal Image is correct, enter your password, and click **Submit**.
2. Enable Web Access
 - a. Select **Options**, click **Mobile Settings**
 - i. The **Enable Web Access box** will be checked
 - ii. Select to **receive/ not receive text message alerts**
 - iii. Enter your **mobile phone number**
 - iv. Enter your **wireless provider** (Contact your provider if there is more than one listing).
 - v. Select the **accounts to access** via your web mobile phone
 - vi. Click **Submit**
 - b. Review the Mobile Banking Services Disclosure and Agreement, check the box for **I Accept These Full Terms and Conditions**, then click **Confirm**
 - i. A confirmation page will be displayed, and you will receive a confirmation text message with a link to the login page.

Login to BCB Mobile Banking

1. Go to www.airteller.com/buckeyebank on your web enabled cell phone or device
2. Type your Buckeye Community Bank **NetTeller ID** and click **submit**. Type in your **PIN** and click **Login**.

Viewing Accounts

1. Select My Accounts to view account balances.
2. Click the Account Name to view the recent transactions.

*Transaction history is available since the last statement.

Viewing Alerts

1. From the menu screen select **View Alerts**. You will see a list of your current alerts. Click **Alert** for more detail.

Transfers

1. From the menu screen select **Transfer**. Choose the **Account** to transfer funds from. Then choose the **Account** to transfer funds to. Enter the **Amount** and click **Submit**.

*A confirmation number will display, and you will be sent an SMS text message confirmation.

Bill Payments

1. From the menu screen select **Pay Bills**. Select the **Payee** and the **Account** you want to pay from. Enter the **Amount** and click **Submit**.

*A confirmation number will display, and you will be sent an SMS text message

BCB Mobile Banking

1. View Account Balances
2. View Account History
3. View Alerts
4. View Bank Locations
5. Make Transfers
6. Make Bill Payments

Other Information

1. You may only setup one-time immediate transfers
2. You may only setup one-time immediate bill payments
3. Bill payments can only be made to payees in your current payee list
4. If you are not currently enrolled in Bill Pay, clicking on the **Pay Bills** link will present you the option to request enrollment from your Financial Institution.

Alerts

1. Event Alerts
 - a. Incoming Direct Deposits
 - b. Funds Transfer Information
 - c. Statement Notifications
2. Balance Alerts
 - a. Notification of Account Balances
3. Item Alerts
 - a. Notification of Cleared Checks
4. Personal Alerts
 - a. Text-based alerts on chosen date.

Security

One of the first times you access your accounts online, we'll ask you to choose and answer three (3) **Personal Verification Questions**.

During future online sessions, we'll ask you some of these questions if we feel there is a possibility that someone other than you is attempting to access your information.

Please choose answers that you will remember. Incorrectly answering questions can lead to your account access being disabled.

Security Reminders

Buckeye Community Bank will **NEVER** email you for your personal information. Any email claiming to be the bank requesting personal information such as Social Security Numbers, IDs, or Passwords should not be trusted or opened.

Do not write your password down.

Use a different password to access your online accounts than ones you use for other applications.

Always exit your banking session before leaving your computer or mobile device.